



Unmanaged Mobile Device Email User Agreement

This user agreement covers ONLY the use of unmanaged mobile devices that interact with the State of Montana's Microsoft Exchange mobile device connection interface.

For a definition of an unmanaged mobile device or to find out more information about the E-MAIL MOBILE service, go to the Service Catalog located on the MINE Portal.

The user acknowledges and agrees:

1. The Department of Administration, Information Technology Services Division (ITSD) cannot enforce security settings of unmanaged mobile devices. Without the ability to enforce security settings on unmanaged mobile devices, the security of the data on these devices is the user's responsibility.
2. If I lose my unmanaged mobile device that is configured to connect to the State of Montana's Exchange Email through the mobile device connection interface, I am required to take the actions listed below as soon as possible, but no later than 24 hours from losing my device.
 - a. Contact my Security Officer and report the loss.
 - b. Contact the cellular company that provides my service and have the device deactivated.
 - c. Change my Active Directory password and remove the device partnership using Outlook Web Access.
<http://mine.mt.gov/it/pro/win2kadmin/exchange/managingmobiledevicethroughowa.mcpx>
 - d. Open an incident with ITSD's Service Desk, either via email to ServiceDesk@mt.gov or by calling 444-2000 to notify ITSD's Exchange Infrastructure Administrator of the loss and what actions have been taken.
3. DOA ITSD's responsibility is limited to verification that the mobile device connection interface is up and available and that a DOA ITSD test mobile device can use the mobile device connection interface.
4. DOA ITSD WILL NOT provide troubleshooting or support for my unmanaged mobile devices.
5. Support of the unmanaged device will be provided by the mobile device provider or other agency designated staff.
6. Use of the unmanaged mobile device is governed by the following policies and laws: Electronic Mail, ENT-Net-042; User Responsibility, ENT-SEC-081; Internet Acceptable Use, ENT-INT-011; and 2-15-114 and 2-17-534, MCA.



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7. All network activity conducted while doing State business and being conducted with State resources is the property of the State of Montana; and, the State reserves the right to monitor and log all network activity including email, text messages, Twitter messages, Internet use, and all other social media, with or without notice. Therefore, I have no expectations of privacy in the use of these resources and the content of the messages sent using these resources

By signing this agreement, I acknowledge that I have been made aware of and understand the appropriate uses of unmanaged mobile devices with the State of Montana Exchange infrastructure. I also acknowledge that I have read and understand the policies and laws referenced in this agreement and agree to comply with these policies and laws.

UNMANAGED MOBILE EMAIL USER

Signature: _____ Date: _____ (DD/MM/YYYY)

Print Name: _____

AGENCY DIRECTOR OR AUTHORIZED DELEGATED INDIVIDUAL.

Signature: _____ Date: _____ (DD/MM/YYYY)

Print Name: _____

AGENCY SECURITY OFFICER

Signature: _____ Date: _____ (DD/MM/YYYY)

Print Name: _____

The information above may not be altered in any way. This space may be used for agency-specific approval needs.

Mail or deadhead the signed original of this form to: SITSD Service Desk. Please call 406-444-2000 for assistance with this request.